

BOARD OF EDUCATION
Millburn School District 24
REGULAR BOARD of EDUCATION MEETING
October 26, 2020

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President
Denise Ide, Vice President
Jim Guziak, Secretary
Sean Coleman
Stephen Gray
Brendan Murphy
Andre Orie

BOARD CLERK

Veronica Lynn Willis

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Elizabeth Keefe, Director of Special Services
*Note: All Administrators were excused due to Social Distancing.

VISITORS

Via Zoom

The Regular Board of Education Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School via Live Stream Link due to COVID-19 Social Distancing Order, was called to order at 7:02 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following members in attendance: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Andre Orie. Absent: None

PUBLIC COMMENTS

There were no public comments.

ADDITION of NON ACTION ITEMS

There were no addition of non action items.

ACTION ITEMS

Final Reading and Approval of Board Policies

A motion was made by Brendan Murphy, with a second by Denise Ide, to approve the second reading of board policies.

- 6:15 School Accountability
- 6:20 School Year Calendar and Day
- 6:50 School Wellness
- 6:60 Curriculum Content
- 6:65 Student Social and Emotional Development
- 6:80 Teaching about Controversial Issues
- 6:100 Using Animals in the Educational Program
- 6:140 Education of Homeless Children
- 6:150 Home and Hospital Instructions
- 6:160 English Language Learners
- 6:170 Title I Programs

On a voice vote, the following board members voted Aye: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy, and Andre Orie. Absent: None. The motion passed.

Approve the Purchase of Up to 13 Sound Field Units not to Exceed \$20,000

A motion was made by Brendan Murphy, with a second by Sean Coleman, to Approve the Purchase of Up to 13 Sound Field Units not to Exceed \$20,000. On a roll call vote, the following board members voted Aye: Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy, Andre Orie, and Carissa Casbon LaTourette. Nays: None. Absent: None. The motion passed.

Appoint Delegate for the IASB Resolutions Committee

A motion was made by Brendan Murphy to Appoint Delegate for the IASB Resolutions Committee. There being a delegate already assigned, there was no need to carry through to vote or pass this motion.

Approve MOU Addition of Positions to the Stipend Schedule

A motion was made by Brendan Murphy, with a second by Denise Ide, to Approve MOU Addition of Positions to the Stipend Schedule. On a roll call vote, the following board members voted Aye: Stephen Gray, Jim Guziak, Denise Ide, Brenden Murphy, Ardre Orie, Carissa Casbon LaTourette, and Sean Coleman. Nays: None. Absent: None. The motion passed.

Approve MOU COVID-19 Pandemic Accelerated Math Class Adjusted Teaching Schedule

A motion was made by Brendan Murphy, with a second by Denise Ide, to Approve MOU COVID-19 Pandemic Accelerated Math Class Adjusted Teaching Schedule. On a roll call vote, the following board members voted Aye: Jim Guziak, Denise Ide, Brenden Murphy, Ardre Orie, Carissa Casbon LaTourette, Sean Coleman, and Stephen Gray. Nays: None. Absent: None. The motion passed.

Approve Amendment to Arbor Management Contract

A motion was made by Brendan Murphy, with a second by Denise Ide, to Approve the Amendment to Arbor Management Contract. On a roll call vote, the following board members voted Aye: Denise Ide, Brenden Murphy, Ardre Orie, Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, and Jim Guziak. Nays: None. Absent: None. The motion passed.

Approve Consent Agenda

A motion was made by Carissa Casbon LaTourette, with a second by Denise Ide, to approve the Consent Agenda. On a roll call vote, the following board members voted Aye: Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Brenden Murphy, Ardre Orie, and Sean Coleman. Pass: Stephen Gray. Nays: None. Absent: None. The motion passed.

The Consent Agenda is as follows:

Consent Agenda

- Approval of Minutes
 - Public Hearing Meeting Minutes September 28, 2020
 - Regular Board of Education Meeting September 28, 2020
- Treasurer's Report and Approval
- Bill Approval and Payment Authorization
- Activity Account
- Personnel Report

Hires:

Christine Radtke – MES Special Education Paraprofessional *Pending Background Check*
Nancy Stream – .2 FTE AIM (1 day per week) \$16,000

INFORMATION/DISCUSSION

FOIA Requests

Vince Espi is seeking a non-commercial request for electronic copies of any contracts involving guest speakers for the 2019 (previous school year) and 2020 (current school year). He further asked to include any virtual guest speakers as well.

Dennis Morales is seeking a non-commercial request for transportation contracts and bidding vendors from the last RSP for special education, McKinney Vento, and all type 3 van transportation.

House Lease/Lottery Contract 2021-2022

Now is the time the district would have a lottery for the rental house lease lottery; this is done every three years. The board can choose to delay this for a year and execute the lottery process next year due to the

pandemic. The lease could be renewed with no legal ramifications because it allows for a contract for 5 years. As of now, the current tenant's desires to remain in the lease for another year is not immediately known, because there does not need to be a decision made tonight, Dr. Lind will speak with the current tenant. Dr. Lind will inform all staff of the decision to forgo the lottery this year due to all other variables. The board will visit this in July, 2021.

Remote/In-Person Learning Environment Update

Millburn School District has moved back to its Phase 3 where the Lake County Health Department is recommending that the schools transition to an all virtual learning environment because the numbers of COVID indicate significant community spread. As a Superintendent, Dr. Lind felt ignoring the advice of the LCHD was not a good decision.

Replacement of MES Copier near the Media Center

The original request for new or additional copiers was made in 2014. The district decided to replace some machines, to keep some machines, then purchase 6 refurbished/rebuilt machines. Dr. Johns asked of the board wants to continue to replace machines at this time or does the district want to consider entering into a lease. The district currently has a contract with Techstar. Techstar has not increased the rate of using copiers. The current rate is the same rates as it was in 2014. Dr. Johns recommends a large machine with a list price of \$32,545. Dr. Johns stated a US Community bid could help purchase the machine for \$13,200. A demo model is available for \$11,285. Dr. Johns asked if the board will be comfortable with replacing copiers as needed to? We have 2 copiers with a high copy count.

District Goals

Carissa Casbon LaTourette displayed and reviewed the board goals asking if there were more that any member wanted to add. At the last meeting the goals were presented. Brendan Murphy drafted a grading tool which Dr. Lind is currently reviewing. Next it will go to the board for further discussion.

FUTURE AGENDA ITEMS

- Press Policy Updates
- Board Self Governance Goals 2020-2021
- Review of Board Agreements
- Review and Revise (if necessary) Board Agenda Calendar found in the BOE Drive
- Responsible Bidder Ordinance

SUPERINTENDENT REPORT

Dr. Lind briefly spoke about the district's NWEA Fall 2020 Report as he also displayed them all. All 1st – 8th grade students, with the exception of 2 remote first grade classes, took this MAP Testing. Teachers are keeping students engaged daily and parents are continuing to be supportive.

The 24-Hour Challenge was this past Friday. Dr. Lind described this event as a great celebration of fitness and expressed appreciation to Mr. Kevin Yost and Mr. Dan Jazo for keeping the event going and keeping everyone in good spirits.

BUSINESS OFFICE REPORT

While displaying the business report to the board, Dr. Johns prepared the board for the next meeting which will begin the property tax levy process will begin.

To date, there have been two cases of unemployment fraud. Two teachers have been victims of fraud. Dr. Johns has worked with them regarding how to protect their identity.

Property tax collection a bit higher this year than last year but once the district gets through the year Dr. Johns will know more about the amounts.

The district has a mower engine needs to be replaced. A new unit is in the \$15,000 range but Dthe district may not need such a big machine. The price to repair the broken machine is \$6000. Dr. Johns is awaiting one quote.

BOARD REPORTS

Brendan Murphy mentioned the 24 Hour Challenge and expressed pleasure the PE found a way to still have the challenge. He also mentioned the golf team is a great addition to the middle school.

Carissa Casbon LaTourette mentioned on ballot for this year's school board elections, there will be four open school board seats. She asked public to consider running for school board. She suggested Googling 2021 Municipal Election Petition Packet on the Lake County Clerk website. There are instructions on how to run for office as well. She cautioned everyone to make sure they heed all instructions.

ADJOURNMENT

There being no further business, a motion was made by Carissa Casbon LaTourette, with a second by Sean Coleman to adjourn the Regular Meeting. On a voice vote all Members voted Aye. Nays: None. Absent: None. The motion passed. The Regular Meeting adjourned at 8:33 p.m.

Board of Education
Millburn School District 24
Lake County, Illinois

By: Brian President

Attest: James A. Dwyer Secretary

December 14, 2020
Date